



**GRANT AGREEMENT FORM**

**Date of Agreement:** \_\_\_\_\_ **Grantee:** \_\_\_\_\_

**Purpose of Grant:** \_\_\_\_\_

**Total Amount of Grant:** \$ \_\_\_\_\_ **Award Date:** \_\_\_\_\_

**Grant Period:** \_\_\_\_\_

This grant is awarded by Hope-2-Others Foundation and is subject to the following terms and conditions:

Grantee confirms that it is an organization which is currently recognized by the Internal Revenue Service as a public charity under sections 501(c)(3) of the Internal Revenue Code, and Grantee will inform Hope-2-Others immediately of any change in, or IRS proposed or actual revocation of its tax status described above.

This grant may be used only for Grantee’s charitable and educational activities. While Hope-2-Others understands that the Grantee may participate in the public policy process, consistent with its tax-exempt status, Grantee may not use any Hope-2-Others grant funds to lobby or otherwise attempt to influence legislation, to influence the outcome of any public election, or to carry on any voter registration drive. This grant must be used for the project identified above, as described in the Grantee’s proposal and related correspondence, and may not be expended for any other purposes without prior approval from Hope-2-Others.

Grantee accepts responsibility for complying with this agreement’s terms and conditions and will exercise full control over the grant and the expenditure of grant funds. The Hope-2-Others may request that Grantee return any grant unexpended grant funds remaining at the end of the project period.

Grantee will provide promptly such additional information, reports and documents to Hope-2-Others staff, and if necessary, grantee will allow a Hope-2-Others representative to have reasonable access during regular business hours to files, records, accounts or personnel associated with this grant, for the purpose of making financial reviews, verifications or program evaluations as may be deemed necessary by Hope-2-Others.

The Hope-2-Others reserves the right to discontinue, modify or withhold any payments to be made under this grant award or to require a total or partial refund of any grant funds, if, in the Hope-2-Others sole discretion, such action is necessary: (1) because Grantee has not fully complied with the terms and conditions of this grant; (2) to protect the purpose and objectives of the grant or any other charitable activities of the Hope-2-Others; or (3) to comply with any law or regulation applicable to the Grantee, to the Hope-2-Others, or this grant.

Grantee's deposit, negotiation or endorsement of the enclosed check will constitute its agreement to the terms and conditions set forth above. However, for Hope-2-Others’ files, please have the enclosed copy of this agreement reviewed and signed where indicated by an authorized officer of Grantee and return within 3 days of receipt of this agreement. Grantee may wish to have this agreement reviewed by legal counsel.

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of the Hope-2-Others grant, and hereby certify my authority to execute this agreement on Grantee's behalf.

Grantee Signature: \_\_\_\_\_ Date: \_\_\_\_\_